

Contractor (Host Home or Family Care Giver)

Onboarding Compliance Items HHP/FCG application Provider

- Provider liability insurance
- Auto Insurance - Expiration on Card
- CAP's background check
- CPR & First Aid – 2 years - expiration on Card
- Driver's License– Expiration on License (must be valid)
- Social Security Card
- Contract
- Flu Vaccine: Expires Nov 1, every year. (You have a choice to not get vaccinated. There is a form to complete.)
- COVID- Vaccine records (You have a choice to not get vaccinated. there is a form to complete.)
- Vehicle Inspection: Annually (Provider gets this inspection completed independently using an outside source and submits the completed inspection.) Example: Jiffy lube, Meineke or dealership.
- Q-map verification (agency will verify)
- Training – Currently we use Relias. You will have intro. to Relias, on boarding and your annual trainings.